

Chain of Custody Record

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Please inform us if you know or suspect that
 your sample contains hazardous chemicals.

Some or all of this analyses may be
 subcontracted to an ORELAP accredited lab.

Company: _____ Contact: _____ Address: _____ _____ Email: _____ Phone: (____) _____ Fax: (____) _____ Billing (if different): _____		Analysis Requested										Purchase Order Number: _____ Project Number: _____ Project Name: _____ <input type="checkbox"/> Report Instructions: <input type="checkbox"/> State Compliance Format <input type="checkbox"/> Email Final Results <input type="checkbox"/> Fax Final Results <input type="checkbox"/> Cash/Check/CC/Net 30 Other: _____			
Field ID	Date/Time Collected												Matrix	Comments	#Cnr
Collected By: <input type="checkbox"/> Standard <input type="checkbox"/> Rush (1.5 Times Standard) <input type="checkbox"/> Priority Rush (2 Times Standard) Ask About Availability	Relinquished By:	Date	Time	Received By:	Date	Time	Lab Use Only: Client Alias: _____ Order Number: _____ <input type="checkbox"/> Proper Container <input type="checkbox"/> Sample Condition <input type="checkbox"/> Temperature 4± 2°C <input type="checkbox"/> Shipped Via: _____ Evidence of cooling: <input type="checkbox"/> Yes <input type="checkbox"/> No								

SUBMISSION OF SAMPLES WITH TESTING REQUIREMENTS TO PIXIS WILL BE UNDERSTOOD TO BE AN AGREEMENT FOR SERVICES IN ACCORDANCE WITH THE CONDITIONS LISTED ON THE BACK OF THIS FORM. Please ask for a copy of conditions

PIXIS Labs

Chain of Custody Instructions/Conditions Sheet

REPORT ATTENTION -	Name of the person who receives the labs report.
CUSTOMER NAME -	Name of the company or individual requesting the analysis.
MAILING ADDRESS -	Address of the customer to which the labs report and billings should be sent.
REPORT INSTRUCTIONS -	A brief description of any special mail or transmittal instruction or address information pertaining to extra report copies.
PROJECT NAME -	Applies to customer project name.
PROJECT NUMBER -	Applies only to samples submitted by the customer for its internal identification purposes.
REPORTING REQUEST	
STATE COMPLIANCE -	Applies to report format. MUST BE CHECKED FOR ALL COMPLIANCE WORK REQUESTED. All samples should be collected and preserved properly. A job may be rejected if it does not meet State or NELAC standards. Refer to sampling instruction sheets.
SAMPLE ID -	A short description of the sample point and material to be analyzed (e.g., "Effluent from sand filter"). This description will appear on the report.
COLLECTION DATE -	The date on which the sample(s) was/were collected.
COLLECTION TIME -	The time at which the sample(s) was/were collected.
MEDIA -	This is a description of the sample media (e.g., drinking water, waste water, soil, etc.)
ANALYSIS REQUESTED -	Use one line for each analysis or group of analyses associated to a specific bottle or container.
SAMPLE COLLECTED BY -	The person who collected the sample(s) signs here.
RELINQUISHED BY -	The sampler signs this box when he/she gives the sample to someone else, and then fills in the date/time the sample left his/her possession, etc.
RECEIVED BY -	The person who receives the sample(s) signs here and fills in the date/time received. The date and time should be same as "Relinquished by" unless the sample(s) was shipped.
JOB OR SAMPLE REMARKS -	General sample or job remarks such as high concentrations, or hazardous content.
AUTHORIZED CUSTOMER SIGNATURE -	Form must be signed by authorized representative of customer.

TERMS AND CONDITIONS

PRICING AND CHARGES

Prices to be charged for work performed for CUSTOMER are those currently published in the PIXIS LABS, LLC (PIXIS) standard price book unless otherwise agreed in writing by the CUSTOMER and PIXIS. CUSTOMER must notify PIXIS of price quotation at the time of the transfer of sample(s) to PIXIS. Any cancellation of testing requirements will result in charges being assessed on all testing completed prior to the notice of cancellation. Unless otherwise agreed upon, samples containing hazardous material, will be shipped back to client at their expense, or disposed of at a certain fee, waste category dependent.

DELIVERY AND LIABILITY LIMITATIONS

The specific format of the goods will be defined by CUSTOMER to PIXIS upon delivery of the sample(s) to PIXIS. PIXIS will analyze samples provided by CUSTOMER as requested by CUSTOMER in accordance with the procedures documented in the PIXIS Quality Assurance Plan (QAP). Samples are retained for 15-days. If additional time is desired, then a written request is required and an additional monthly fee will apply.

CONFIDENTIALITY

PIXIS will use its best efforts to treat all information regarding work performed for CUSTOMER as proprietary and confidential. No CUSTOMER information will be released to third persons without the written request of the CUSTOMER.

LIMITATION OF LIABILITY AND WARRANTY

PIXIS gives no warranty, express or implied, or of fitness for a particular purpose, in connection with its analytical testing or reporting. Any liability of PIXIS to CUSTOMER or any third party shall be limited to the cost of analysis charged to CUSTOMER.

PAST DUE ACCOUNTS

Credit line account are payable within 30 days. Accounts that are past 60 days will incur 1½% per month on all sums past due until paid in full. Customer agrees to pay the interest as a service charge and all of PIXIS's collection costs, including reasonable attorney fees.

EXPERT TESTIMONY AND COURT APPEARANCES

In the event CUSTOMER requires the further written opinion or testimony of any employee of PIXIS, including response to a subpoena issued by CUSTOMER or any third person, CUSTOMER agrees to pay such additional fees and expenses as may be reasonably assessed by PIXIS.

ALTERNATIVE DISPUTE RESOLUTION (ADR)

Any disputes arising out of this Agreement or the analytical testing or reporting of PIXIS shall be settled through mediation and/or arbitration rather than litigation, and the cost of the ADR shall be borne equally by both parties.

APPLICABLE LAW

Legal matters arising from work performed by PIXIS for CUSTOMER will be construed and interpreted in accordance with the laws for the state of Oregon.